

FORM OF TENDER

CONTRACT FOR: PROVISION OF INTERNAL AUDIT SERVICE

1. I/We the undersigned hereby tender for this contract in accordance with the **Supplies** or **Services** Terms and Conditions of Contract and specification at the prices quoted in the pricing schedule.
2. I/We agree that the tender together with your written acceptance thereof shall constitute a binding contract between us and the customer.
3. I/We certify this is a bona fide tender intended to be competitive.
4. For the purposes of Articles 64-66 of the Fair Employment and Treatment (Northern Ireland) Order 1998, an unqualified person is a person on whom a notice has been served under Article 62(2) or Article 63(1) of the Order and which has not been cancelled.
5. I/We hereby declare that I am/we are not unqualified for the purposes of the Fair Employment and Treatment (Northern Ireland) Order 1998.
6. I/We understand that the Customer does not bind itself to accept the lowest or any tender submitted in response to this enquiry and may accept the whole or part of any tender.
7. I am/We are exempt from VAT under the terms of the Value Added Tax Act 1994.
8. If not exempt my VAT Registration No is - _____
9. I/We acknowledge that the customer is subject to the requirements of the Freedom of Information Act (2000) (FOIA).

Please delete the following statements as appropriate.

1. I/We consider the information supplied in this tender competition can be disclosed;

or

2. I/We consider the following information supplied in this tender competition cannot be disclosed because of its sensitivity for the following reasons:

8. Please delete the following statements as appropriate.

1. I/We confirm that there is not a conflict or perceived conflict of interest in relation to the personnel or type of work involved in this contract;

or

2. I/We wish to advise that there is a possible conflict, or perceived conflict of interest, in relation to personnel and their involvement in this contract for the following reasons. (Please explain what the possible conflict or perceived conflict of interest may be and who it relates to and how it could have an adverse effect on this contract.)

Signed by:

Duly
authorised to
sign for and
on behalf of:

Date

Please indicate what category of supplier your fit into:

Organisation Size/Number of Employees

Micro (1 to 9 staff)	
Small (10 to 49 staff)	
Medium (50 to 249 staff)	
Large (250 or more staff)	

What is your post code?	
Which council area are you/your company based in?	